

## PROPOSAL CONTENTS

### 4.0 SCOPE OF WORK

#### Demo.

1. Remove all existing carpet and rubber base in stated rooms and halls of Student Life Center dwg; by Mike Ratliff. Contractor shall take care in removing base so as not to damage the wall finish. The rooms to be re-carpeted are listed in the drawing as "New Carpet".
2. All debris resulting from this project will be removed off campus by the contractor to a licensed landfill.

#### Construction

1. Contractor shall furnish and install 2'x2' carpet tiles and rubber base according to manufacturer's specifications.
2. The carpet is to be SHAW brand, style is Channel Stitch, and color is to be Raffia.
3. Rubber base is to be Burke Mercer 1/2" rubber base and color is Ginger.
4. Contractor shall be required to move all office furniture for carpet installation. This will also include boxes that been used to temporarily store items from book cases, etc.
5. All cubicles, boxes and what items were moved by contractor for installation of carpet and base shall be put back in the same location they were initially.
6. Contact Project Manager Mike Ratliff @ 254-652-0064 with any questions about this proposal.

#### General Notes:

1. Project Completion Date: Contractor awarded will be sent Notice to Proceed. There is given 2 weeks after date of notice to proceed is sent to Contractor for materials to be ordered and delivered to jobsite. Contractor will then have 10 calendar days to complete project after the material is on site. This is THE date set for completion. Project to be completed July 09, 2013.
2. Working hours for this project are from 7:00 AM to 6:00 PM Central Standard Time.
3. Contractor and their employees shall wear a visible photo I.D. at all times they are on TSTC Campus.
4. All debris removal and cost of disposal shall be the responsibility of the contractor. All debris removal shall be off campus.
5. Contractor shall clean trash, debris, and sweep work area daily.
6. No radios, MP3s, etc.
7. Proper work attire will be maintained by contractor's employees and sub-contractors.
8. If at any time there is a discrepancy with the regulations in these notes then TSTC project manager will make final decision.

### 4.1 Plans and Specifications

Specifications:

1. SHAW- Channel Stitch, color Raffia
2. Burke Mercer 4 ½” rubber floor base “Ginger”

4.2 Warranty

Contractor shall issue a one year warranty to TSTC for all labor and material used during this project. This warranty will begin on date of completion of project as signed off by TSTC Project manager.

4.3 Schedule:

A pre-bid conference will be held at the TSTC Waco Patterson Hall, Facilities Planning and Construction Room 118 conference room located at 103 10<sup>th</sup> St. on the TSTC Waco campus on **Friday, May 31, 2013 at 10:00 AM**. Project Manager Mike Ratliff will preside over the meeting.

All work shall be completed within ten calendar days after commencement. Commencement will be within the Ten days of the Notice to Proceed given to awarded contractor. This shall include within the time frame of two weeks for the delivery of carpet and base.